**REAL ESTATE REGULATORY AUTHORITY**

**HIMACHAL PRADESH, SHIMLA**

**FORM ‘J’**

**[See rule 10(1)]**

**APPLICATION FOR RENEWAL OF REGISTRATION OF REAL ESTATE**

**AGENT**

From:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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To

The Real Estate Regulatory Authority (Name of Place)

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Sir,

[I/We] apply for renewal my/our registration as a real estate agent under registration certificate bearing No.\_\_\_\_\_\_\_, which expires on\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

1. As required [I/We] submit the following documents and information, namely:-

1. A demand draft no.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for rupees\_\_\_\_\_\_\_\_\_\_\_ in favour of \_\_\_\_\_\_\_\_\_\_\_drawn on\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ bank as renewal fee as per sub-rule (2) of rule 10 or through online payment as the case may be \_\_\_\_\_\_\_\_\_\_\_\_ (give details of online payment such as date paid, transaction no. etc.);
2. The authenticated copy of the registration certificate; and
3. Status of the applicant, whether [individual / company / proprietorship firm /societies / partnership firm / limited liability partnership etc.];
4. In case of individual –

(a) Name of [Individual / Proprietorship Firm]

(b) Father’s Name

(c) Occupation

(d) Address

(e) Contact Details (Phone number, e-mail, Fax Number etc.)

(f) Name, photograph, contact details and address of the proprietor

**OR**

In case of [firm / societies / company etc.] -

(a) Name of Enterprise 128

(b) Address

(c) Copy of registration certificate as [firm / societies / company etc.]

(d) Major activities

(e) Contact Details (Phone number, e-mail, Fax Number etc.)

(f) Name, photograph, contact details and address of [partners / directors etc.];

1. particulars of registration as [proprietorship, societies, partnership, company etc.] including the bye-laws, memorandum of association, articles of association etc. as the case may be;
2. authenticated copy of the address proof of the place of business;
3. authenticated copy of the PAN card of the real estate agent;
4. authenticated copy of the registration as a real estate agent in any other State

or Union Territory, if applicable;

1. Any other information as specified by regulations.

2. [I/We] solemnly affirm and declare that the particulars given in herein are correct to [my /our] knowledge and belief and nothing material has been concealed by [me/us] therefrom.

Place: Signature and seal of the Authorised Officer

Dated: Real Estate Regulatory Authority